

## Minutes of Regular Meeting, July 11, 2022

### **1. Call to Order and Establish Quorum**

Quorum established. Commissioners present as listed on roster.  
Call to order at 5:02pm.

### **2. Board Member Actions**

None.

### **3. Public Forum**

No members of the public were present.

### **4. Review and Approve Minutes**

Commissioners individually reviewed the minutes from the previous meetings.  
R Mares made a motion to approve the minutes.  
The motion was seconded by K Buescher and carried unanimously.

### **5. Financial Report**

- a) Bank balances at end of June presented as information.
- b) P&L vs Budget for current year presented as information.  
R Mares made a motion to increase the budget for insurance by \$556.00  
The motion was seconded by K Buescher and carried unanimously.
- c) Outstanding bill as detailed were presented.
  - a. Michael Haynie, July 2022 \$1,200.00
  - b. Community EMS, Invoice 58 for 2022 Q3 \$75,000.00
  - c. VFIS Invoice, Invoice 1848 for annual premium \$7,056.00

R Mares made a motion to pay the presented bills.

The motion was seconded by K Buescher and carried unanimously.

### **6. Contract Provider's Report**

- a) Community EMS call volume for June 2022 was presented as information.
- b) M Haynie did not report any maintenance issues.
- c) Community EMS Financial statements were presented as information.

### **7. Old Business**

- a) M Haynie reported provided no update on facilities and expansion.
- b) Commissioners discussed available quotes and options for remounting the 2017 Frazer Ambulance.  
R Mares made a motion to engage Frazer to remount the ambulance.  
The motion was seconded by K Buescher and carried unanimously.
- c) M Haynie presented information about a Webcase CE on 7/25.
- d) No discussion was held concerning provider contracts.

### **8. New Business**

- a) M Haynie presented a draft budget for the upcoming year for review. He called special attention to a new anticipated expense for Web Site hosting. Several options were discussed, and R Mares made a motion to authorize M Haynie to proceed with engaging Texas Association of Counties: CIRA to provide website hosting, for \$3550 annually, plus monthly email service fees.  
The motion was seconded by K Buescher and carried unanimously.

### **9. Executive Session**

The board did not enter into executive session.

### **10. Next Meeting Date**

The next meeting date was announced as August 1, 2022 at 5:00pm.

### **11. Board Member Reports and Announcements**

None

### **12. Adjourn**

R Mares made a motion to adjourn the meeting at 5:33pm.

The motion was seconded by R Mares and carried unanimously.